

Regular Meeting

October 12, 2021

7:00 PM St 1

| | | |
|---------------------|----------------------|-----------|
| Commissioners: | Stephen DiLorenzo | (PRESENT) |
| | Christian Erichsen | (PRESENT) |
| | John Fraino | (PRESENT) |
| | Alan Barone | (ABSENT) |
| Secretary/Treasurer | James Passikoff | (PRESENT) |
| District Clerk | Denise A. Holzberger | (PRESENT) |
| Chief | Peter Miller | (PRESENT) |

Chairman DiLorenzo called the meeting to order, led the salute to the flag and requested a moment of silence for all fallen firefighters.

1. Approval of Minutes

Chairman DiLorenzo welcomed everyone and asked for motion to approve the minutes of the 9/14/2021 meeting and the 9/22/2021 Special meeting.

MOTION: Commissioner John Fraino moved to approve the minutes of the 9/14/2021 regular meeting as submitted, seconded by Commissioner Chris Erichsen.

VOTE: 3 YES 0 NO 0 ABSTAIN 1 ABSENT

Motion carried unan.

MOTION: Commissioner Chris Erichsen moved to approve the minutes of the 9/22/2021 special meeting as submitted, seconded by Commissioner John Fraino.

VOTE: 3 YES 0 NO 0 ABSTAIN 1 ABSENT

Motion carried unan.

2. Authorization to Pay Bills- Chairman DiLorenzo asked for a motion to pay the bills as reviewed on October 11, 2021, by Commissioner Fraino and Barone and Chief Miller. Total Abstract of bills is \$73060.62.

MOTION: Commissioner John Fraino moved to approve the Abstract of bills totaling \$73060.62, seconded by Commissioner Chris Erichsen.

VOTE: 3 YES 0 NO 0 ABSTAIN 1 ABSENT

Motion carried unan.

3. Correspondence-

AFDSNY- Leadership seminar regarding harassment, bullying to be held on Oct 28, 2021, at Roosevelt Fire District 7 PM.

Firefly- letter regarding services offered for LOSAP

Home Depot- letter regarding new discount for early payment; 2%

Requests for Use of the Community Room-

Saturday December 4, 2021, 12 PM to 5 PM Birthday Party for son requested by Christine LaForge
Member Highland Hose Co. #1.

MOTION: Commissioner Chris Erichsen moved to approve the request for use of the community on December 4, 2021, for a birthday party as requested by Christine LaForge, seconded by Commissioner John Fraino.

VOTE: 3 YES 0 NO 0 ABSTAIN 1 ABSENT

Motion carried unan.

Sunday December 12, 2021, HHCo. #1 Children's Christmas Party as requested by Amy Dunham, Ladies Auxiliary

MOTION: Commissioner Chris Erichsen moved to approve the request for use of the community on December 18, 2021, for Hose Company's Children's Christmas party as requested by Amy Dunham, seconded by Commissioner John Fraino.

VOTE: 3 YES 0 NO 0 ABSTAIN 1 ABSENT

Motion carried unan.

4. Buildings & Grounds

Station 1:

Parking Lots- Commissioner Alan Barone to obtain quotes for sealing parking lots

Electronic Sign- at St.1 to discuss during business session.

Station 2:

Kitchen Lights- on order for kitchen

Safeco- quote for alarm system update.

5. New Apparatus-

Ladder Truck- auto-stow; pending laptop from E-One

Two Pumpers- pending wiring harnesses. Chief Miller stated we have questions regarding the Penalty Clause. Chairman DiLorenzo stated that Ken Finke will be coming on October 19, 2021, possibly with Larry Daniels to discuss this. Chief Miller reported Inspection trip could be in early November.

Sale of 20 & 30 – Flyers were forwarded to Everett at Ulster County to send out county-wide and State-wide.

6. Insurance & Workers Compensation-

Cancer Insurance- renewal coming up.

7. Ulster County Volunteer Fire Districts Association-

Next meeting November 18, 2021, at Glasgow

8. Service Awards- September 2021 -pending posting

Chairman DiLorenzo noted that payments seemed to be going smoothly.

9. Treasurer's Report-

The September 2021 Financial Report was distributed to the Board. Treasurer Passikoff noted there was nothing concerning.

2021 Proposed Budget is complete; next step is the hearing on October 19, 2021.

MOTION: Commissioner John Fraino moved to accept the September 30, 2021, Financial Report as Submitted, seconded by Commissioner Chris Erichsen.

VOTE: 3 YES 0 NO 0 ABSTAIN 1 ABSENT

Motion carried unan.

10. Public Comment- President Jim Balint (HHCO.#1) stated the Highland Hose company Christmas Party will be held on December 18, 2021.

11. Chief's Report- Chief Miller noted the following:

October 7, 2021 - last Auto Extrication

October 9, 2021- Driver Re-Cert

October 11, 2021- Duty Night this was disrepute by the fire At the Atlas Motor Lodge.

October 25, 2021- Duty Night

October 21, 2021 - Company Training

October 30, 2021- Halloween in the Hamlet; there will be street closures and food trucks.

November 4, 2021- Hazmat

November 2, 2021- HHCo.#1 Awards Ceremony 2021

EZ Pass- since the bridge will be going cashless in the Spring of 2022, we are planning to apply for EZ Passes for all Apparatus. We will then apply for a revenue exemption.

ISO Audit- Chief Miller to follow up; hydrants are looked at for flow. Blue is 1500 and up; Green is up to 1500.

Ambulance Contract- pending; also noted that we cannot approve our budget until the Police lease is settled.

12. Old Business-

SCBA Reserve Resolution-

The following resolution was moved by Commissioner Christian Erichsen seconded by Commissioner John Fraino:

“RESOLVED, THAT PURSUANT TO SECTION 6—G OF THE GENERAL MUNICIPAL LAW, AS AMENDED, THE HIGHLAND FIRE DISTRICT DOES HEREBY ESTABLISH A CAPITAL RESERVE FUND TO FINANCE THE COST OF CONSTRUCTION, RECONSTRUCTION, ACQUISITION OF SELF-CONTAINED BREATHING APPARATUS AND FOR ALL COSTS ASSOCIATED THEREWITH, WITH ESTIMATED MAXIMUM AMOUNT TO BE HELD IN SAID RESERVE AT ANY GIVEN TIME NOT TO EXCEED SEVEN HUNDRED FIFTY THOUSAND AND 00/100 (\$750,000.00) DOLLARS.

THE FIRE DISTRICT TREASURER IS HEREBY DIRECTED TO DEPOSIT MONEYS OF THIS RESERVE FUND IN A SEPARATE BANK ACCOUNT TO BE KNOWN AS THE “SELF-CONTAINED BREATHING APPARATUS OR “SCBA” RESERVE FUND.”

SCBA Reserve Fund continued-

THE FIRE DISTRICT TREASURER IS AUTHORIZED TO INVEST, FROM TIME TO TIME, THE MONEYS OF THIS FUND PURSUANT TO SECTION 6—F OF THE GENERAL MUNICIPAL LAW.

NO EXPENDITURE SHALL BE MADE FROM THIS FUND, EXCEPT UPON AUTHORIZATION OF THIS BOARD PURSUANT TO A PERMISSIVE REFERENDUM.”

IT IS FURTHER RESOLVED That the above resolution is subject to approval of the electors at the Annual Election of the Highland Fire District on December 14, 2021, between the hours of 5:00 P.M. and 9:00 P.M. at the firehouse located at 25 Milton Avenue, Highland, New York.

When the Board was polled the vote was as follows:

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|---------------------------------|--------|
| Commissioner Stephen DiLorenzo | YES |
| Commissioner John Fraino | YES |
| Commissioner Christian Erichsen | YES |
| Commissioner Alan Barone | ABSENT |

The motion was carried unan.

13. New Business

Approval of Highland Hose Company #1 Christmas Party

MOTION: Commissioner Erichsen moved to approve the Hose Company Christmas party to be held on December 18, 2021, at Station 1 and to permit the members to bring their own alcoholic Beverages if they choose to, seconded by Commissioner John Fraino.

VOTE: 3 YES 0 NO 0 ABSTAIN 1 ABSENT

Motion carried unan.

Approval of District contributed to cost of Sign Board

Sign Board- the Hose Company has obtained a price to replace the sign board; the current one has broken and is twelve years old. The cost of the sign is \$25,000 and a pedestal to raise it is \$1300. It meets the Town of Lloyd requirements; no building permit needed. The Hose Company is asking if the District would contribute to the cost.

MOTION: Commissioner Fraino moved to approve \$10,000 be contributed to the cost of the sign as it is used by the District various times throughout the year, seconded by Commissioner Chris Erichsen.

VOTE: 3 YES 0 NO 0 ABSTAIN 1 ABSENT

Motion carried unan.

Dedication of Commissioners Conference Room

MOTION: Commissioner John Fraino moved to dedicate the Commissioners conference room to Benjamin A. Bragg, former Chief and Commissioner of the Highland Fire District, seconded by Commissioner Chris Erichsen.

VOTE: 3 YES 0 NO 0 ABSTAIN 1 ABSENT

Motion carried unan.

Resolution Designating the Date of the Annual Election

RESOLUTION OF THE HIGHLAND FIRE DISTRICT, IN THE TOWN OF LLOYD, NEW YORK, ADOPTED OCTOBER 12, 2021, DESIGNATING THE DATE OF ANNUAL ELECTION, DIRECTING PUBLICATION OF NOTICES, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH:

The following was moved by Commissioner John Fraino and Seconded by Commissioner Christian Erichsen:

RESOLVED BY THE BOARD OF FIRE COMMISSIONERS OF THE HIGHLAND FIRE DISTRICT, IN THE TOWN OF LLOYD, IN THE COUNTY OF ULSTER, NEW YORK, AS FOLLOWS:

SECTION 1. The Annual Election of the Highland Fire District, in the Town of Lloyd, in the County of Ulster, New York (herein called "Fire District") shall be held at Fire District Headquarters in the Hamlet of Highland, Town of Lloyd, Highland, New York in said Fire District, on December 14, 2021, at 5:00 p.m. (Eastern Standard Time) and the polls shall remain open until 9:00 p.m. (Eastern Standard Time) or as much long as may be necessary to enable voters then present to cast their votes. At said annual election, one Fire District Commissioner for a term of five (5) years, commencing on the 1st day of January 2022, will be elected and one Fire District Commissioner for a term of one year will be elected. All duly registered residents of the Highland Fire District shall be eligible to vote. The Secretary is directed to publish notices as required by law.

SECTION 2. A Special Election of the Highland Fire District, in the Town of Lloyd, in the County of Ulster, New York (herein called "Fire District") shall also be held at Fire district Headquarters in the Hamlet of Highland, Town of Lloyd, Highland, New York in said Fire District, on December 14, 2021, at 5:00 p.m. (Eastern Standard Time) and the polls shall remain open until 9:00 p.m. (Eastern Standard Time) or as much long as may be necessary to enable voters then present to cast their votes. At said Special Election, the establishment of a Capital Reserve Fund to finance the cost of construction, reconstruction, acquisition of Self-Contained Breathing Apparatus and for all costs associated therewith, with estimated maximum amount to be held in

said reserve at any given time not to exceed seven hundred fifty thousand and 00/100 (\$750,000) dollars, will be proposed for approval.

SECTION 3. In preparing such register, the inspectors of election shall comply with the following procedure:

(a) They shall adopt, use, or copy from, the registration list certified and supplied by the Ulster County Board of Elections the names appearing thereon of all persons residing in the Fire District and qualified to vote in such forthcoming Annual Election.

(b) The register for the Fire District shall include as a minimum the space for the name of the voter, his address within the Fire District and a space for his or her signature to be signed by the voter on election day.

SECTION 4. The Fire District Secretary Shall furnish the inspectors of election, at Fire District expense, with all necessary registration books, papers, equipment, and supplies.

SECTION 5. This resolution has been adopted at least thirty (30) days prior to the Election.

SECTION 6. The Fire District Secretary is hereby authorized and directed to publish a legal notice informing the resident electors of the meeting of the Board of Elections once at least twenty-seven (27) days prior to the Election in the "New Paltz Times" and the "Southern Ulster Times", newspapers published for Highland, Ulster County, New York, and having a general circulation within the District and hereby designated as the official newspapers for such publication.

SECTION 7. The Chairman, Election Inspectors and Ballot Clerks are to be compensated for their services in preparing the registration records and attendance at the annual election.

SECTION 8. In Case any of the members appointed herein are unable or refuse to assume or perform the duties required of them, this Board of Fire Commissioners will appoint alternates who are resident electors.

SECTION 9. If clerical help is deemed necessary, this Board of Fire Commissioners will consider the appointment of such clerical persons upon request of the Chairman of the Fire District Board of Elections.

SECTION 10. This resolution shall take effect immediately.

The Vote: 3- Yes, 0 - No, 0 - Abstain, 1 - Absent --- Resolution Adopted

Resolution Appointing Board of Elections

At a regular meeting of the Board of Fire Commissioners of the Highland Fire District, held at the Fire District Headquarters, 25 Milton Avenue, Highland, New York on the 12th day of October 2021 in the Town of Lloyd, at 7:00 o'clock, p.m.

PRESENT:

Commissioners – John Fraino, Stephen Dilorenzo, Christian Erichsen

Absent: Alan Barone

The following resolution was moved by Commissioner John Fraino and Seconded by Commissioner Alan Barone:

WHEREAS Section 175-a of the Town Law provides for a system of registration for Fire District elections; and

WHEREAS a register of eligible Fire District voters must be prepared prior to the Fire District election; and

WHEREAS such register shall be prepared from names of persons who have registered with the County Board of Elections.

RESOLUTION TO APPOINT ELECTION OF OFFICIALS

NOW, THEREFORE, BE IT RESOLVED that the following resident electors of the Highland Fire District are hereby appointed to constitute the Highland Fire District Board of Elections for the 20 21 Annual Fire District election:

| | | |
|---------------------|---|--------------------|
| Mary Darcy | - | Chairman |
| Amy Dunham | - | Election Inspector |
| Candace Benson | - | Election Inspector |
| Theresa Gentilquore | - | Election Inspector |
| Karen Martin | - | Ballot Clerk |
| Lisa Lee | | Ballot Clerk |
| Carrington Knauer | | Ballot Clerk |

The Vote: 3- Yes, 0 - No, 0- Abstain, 0 - Absent --- Resolution Adopted.

Authorization to request List of Eligible Voters for Annual Election

MOTION: Commissioner John Fraino authorized a letter be sent to the Ulster County Board of Elections to request a list of eligible voters registered as of November 22, 2021, for the Annual and Special Election

to be held on December 10, 2021, seconded by Commissioner Christian Erichsen.

VOTE: 3 YES 0 NO 0 ABSTAIN 1 ABSENT

Motion carried unan.

LOSAP Funding Update-

Chairman DiLorenzo stated that Phil DeAngelo will be at our November meeting to give a report on our LOSAP Funding.

2022 Organizational Meeting- January 11, 2022

14. Adjournment-

MOTION: There being no further business, Commissioner John Fraino moved to adjourn at 8:34 PM, seconded by Commissioner Christian Erichsen.

VOTE: 3 YES 0 NO 0 ABSTAIN 1 ABSENT

Motion carried unan.

Respectfully submitted,
Denise A. Holzberger, District Clerk

Approved BOFC December 14, 2021