

Regular Meeting

October 13, 2020

7 PM St 1

Commissioners:	Stephen DiLorenzo	(PRESENT)
	Benjamin Bragg	(ABSENT)
	Christian Erichsen	(PRESENT)
	John Fraino	(PRESENT)
	Alan Barone	(PRESENT)
Secretary/Treasurer	James Passikoff	(PRESENT)
District Clerk	Denise A. Holzberger	(PRESENT)
Chief	Peter Miller	(PRESENT)
Highland Hose Co.#1	Secretary Steve Lee	(PRESENT)
Highland Hose Co. #1	President Jim Balint	(PRESENT)

Chairman DiLorenzo called the meeting to order, led the salute to the flag and called for a moment of silence in memory of fallen firefighters

1. Approval of Minutes- August 11, 2020 and September 8, 2020

Chairman DiLorenzo asked for a motion to approve the minutes of the August 11, 2020 meeting and September 8, 2020 meeting.

MOTION: Commissioner Chris Erichsen moved to approve the minutes of the August 11, 2020 meeting, seconded by Commissioner Alan Barone. Commissioner Fraino abstained.

VOTE: 3 Yes 0 No 1 Abstain 1 Absent

Motion carried.

MOTION: Commissioner John Fraino moved to approve the minutes of the September 8, 2020 meeting seconded by Commissioner Alan Barone.

VOTE: 3 Yes 0 No 1 Abstain 1 Absent Commissioner Erichsen abstained.

Motion carried.

2. Authorization to Pay Bills

Chairman DiLorenzo asked for a motion to pay the bills as reviewed on October 12, 2020 by Commissioners Fraino and Barone, and Chief Miller.

MOTION: Commissioner John Fraino moved to approve the abstract of bills in the amount of \$15,904.58, seconded by Commissioner Alan Barone.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

3. **Correspondence-** the following correspondence was received:

Firefly- Actuaries

Valley Lawn Care- Certificate of Insurance

Room Requests

Friday October 16, 2020 American Red Cross Blood Drive

Motion: Commissioner John Fraino moved to approve the American Red Cross's request for a Blood Drive on Friday October 16, 2020, seconded by Commissioner Chris Erichsen.

Vote: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Wednesday October 28, 2020 Ulster County Fire Advisory Board 7 pm to 10 PM as requested by Steve Lee.

Motion: Commissioner John Fraino moved to approve the request for use of the community room for the Ulster County Fire Advisory Board meeting, seconded by Commissioner Chris Erichsen.

Vote: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Saturday December 5, 2020 Birthday Party 20 persons 1 PM to 5 PM

MOTION: Commissioner Chris Erichsen moved to approve the request for use of the community room for a birthday party by Christine LaForge for her son's birthday on December 5, 2020, seconded by Commissioner John Fraino.

Vote: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Friday, Saturday, and Sunday December 11,12,13 2020 for HHCo. #1 Christmas Party for members and kids. Requested by HHCo.#1 Secretary Steve Lee.

MOTION: Commissioner John Fraino moved to approve the request for use of the community room for the Hose Company Christmas Party pending the COVID restrictions, seconded by Commissioner Chris Erichsen.

Vote: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

4. **New Membership**-none

5. **Committee Reports**-

Buildings and Grounds St.1 -Commissioners Bragg and Barone

Gerard & Associates- Chairman DiLorenzo met with Gerry and reviewed the firehouse for security and card access system . A proposal was delivered regarding cost to prepare specifications for security and a card access system.

Chief Miller stated that there are two goals_:

1. To improve the alarm system
2. Card access

Cost for estimates and equipment spec's is \$1500. Commissioner Erichsen agrees to move for Commissioner Fraino stated we have been kicking around this card/fob access system for several years now. Chief Miller stated that a fob is more durable; perhaps you can have both. Cost for either is comparable.

Ambulance Bay- Chairman DiLorenzo reported that a lock set was replaced in the Ambulance Bay (Mobile Life)

Police Station- Chairman DiLorenzo reported that the kitchen faucet was replaced at the Police Station.

Copier- Chairman DiLorenzo stated that we met with Noel from Bell copier regarding a new copier. Cost to lease is \$140 per month , 63-month lease. Includes maintenance and supplies (toner, labor , parts.) everything but paper. 24,000 prints per year Black ink overage is .014 each, color prints are .09 each. This lease allows a change in equipment any time during the lease.

Cost is based on State and Local Government Pricing. 2000 prints are permitted per month; however, the meter is read every three months and usage is averaged.

Buildings and Grounds ST.2-Commissioners Erichsen and Fraino

Commissioner Erichsen stated there was nothing to report.

6. **New Apparatus**-nothing at this time

7. **Insurance/ Workers Compensation:**

Dutchess County Dept. of Emergency Response Request for Certificates of Insurance for Use of training facility- District Clerk reported that certificates were sent.

Hearing Aid -lost by member at fire scene; Insurance covered.

Met Life and NYSAFC- discounts are being offered by MET Life for insurance to individuals who Are members of NYSAFC. To get more information contact the Kingston office of Marshall and Sterling.

8. **Physical Fitness**- no activity due to COVID

9. **Ulster County Fire District Association**- Commissioners Bragg, DiLorenzo

Thursday November 19, 2020 at Glasco

10. **Service Awards**- September 2020 Activity posted 10/22/2020

COVID 19 Legislation- Penflex is reviewing legal counsel's recommendations.

This legislation allows for every Active member to received points pro-rated per month during the designated time period that COVID -19 restrictions were in place in the district.

Chief Miller is to send a letter regarding the time period that COVID-19 protocols were in effect .

11. **Treasurer's Report**- September 2020 Financial Report distributed to Board Members

Treasurer Passikoff noted that the hydrant rental was paid and there are three payrolls In October. There are still truck repairs and equipment expense for the rest of the year, Unknown how fund balance will be affected.

MOTION: Commissioner Alan Barone moved to accept the September 2020 Financial Report as submitted by the Treasurer, seconded by Commissioner John Fraino.

Vote: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

12. **Public Comment**- none

13. Chief's Report- Chief Miller reported the following:

Cancer- with regard to the high incidence of cancer among firefighters, we are looking at utilizing lockers and gear bags. This would allow firefighters to keep a change of clothes at the firehouse for when they shower at the firehouse. Chairman DiLorenzo stated that we have made the lockers accessible. Need to get copies of keys.

Training- when plans are developed, we will bring it to the Board. Props will be needed; simulators are expensive to purchase.

4 Gas Meters- replacing two; we should have the new meters for HazMat.

31-10- Strobes are obsolete, replacing with LEDs.

Driver Re-Cert- continues

Fire Prevention- planning on holding in April 2021. Programs for 8th grade and 6th grade are planned; upgraded program. Day-care and pre-school program is good as it is.

October 29, 2020- Ulster County Training Center 31-10 and 35 to go.

Storage- looking to move forward with creating storage space in the Community room. If adequate can store fire prevention equipment and use the Fire Prevention office, for other things.

Compressor- Bauer Compressor dual system is \$150,000 cost. Similar 10 HP compressor is \$50,000 20 HP Compressor is \$72,000. Does the Board want to repair or replace the existing system? Current one is under sized. A Lease purchase option is available.

It was noted that we are not buying a car this year. To compose specifications so the Board can move forward with a bid. To repair the compressor cost is \$6800 with no warranty.

Fire Training- chief Miller reported we continue discussions on how to make it work and how LOSAP ties in. Reviewing Law and how we can adapt.

Knox Boxes- Assist. Chief Jeff DiMetro has been reviewing existing ones; new ones to add include Auto Zone. He is making sure keys are up to date and will work. Chief Miller reported we are working with them to get new Knox boxes at new businesses.

Grove St.- working with building department; possible fines can be incurred.

Central Hudson- dredging river on the Poughkeepsie side.

31-60- lights need to be replaced on side. \$9000 quote to convert to LED at a lesser price. Possibly do in house.

Physical Exams- due. Chief Miller is working with the Work Place trying to resolve some issues and investigating Emergency One.

31-80- To Cedar Grove on 10/20/20 Ulster county Meeting

Two Pumpers- October 16, 2020 31-12 and 13 pre-build conference at premier ; Zoom meeting with E-One.

Graphics- to sign off to go forward with the lettering for new ladder.

Inspection Trip- new Ladder. To find out what rules are regarding number of people permitted at E-One.

Zoom- 14.99 per month do we still want it. Board agreed we should keep for a while.

E-One/Premier- Larry Daniels to visit us on Monday.

14. **Old Business-**

December 8, 2020 -Annual Election

October 6, 2020 - Awards Presentation for Hose company. Food provided by District.

15. **New Business-**

Chief Miller to contact Lenny Auchmoody.

Approval of Proposal for specifications for Alarm and Card Access System

MOTION: Commissioner Alan Barone Moved to approve at a cost not to exceed \$1500, Gerard and Associates prepare specifications for a plan to upgrade our alarm system and a card access system, seconded by Commissioner John Fraino.

Vote: 4 Yes 0 no 0 Abstain 1 Absent

Motion carried.

Approval to lease New Konica Minolta Copier

MOTION: Commissioner John Fraino moved to approve the lease of the new Konica Minolta copier as per the proposal from Bell Copier at a cost of \$140 per month for 63 months which includes up to 24,000 prints per year, maintenance and supplies excluding paper, overage cost of .014 for black copies and .09 for color prints, based on NYS and Local government pricing, seconded by Commissioner Alan Barone.

Vote: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Annual Election December 8, 2020

RESOLUTION OF THE HIGHLAND FIRE DISTRICT, IN THE TOWN OF LLOYD, NEW YORK, ADOPTED OCTOBER 13, 2020 DESIGNATING THE DATE OF ANNUAL ELECTION, DIRECTING PUBLICATION OF NOTICES, AND DETERMINING OTHER MATTERS IN CONNECTION THEREWITH:

The following was moved by Commissioner Alan Barone and Seconded by Commissioner Christian Erichsen :

RESOLVED BY THE BOARD OF FIRE COMMISSIONERS OF THE HIGHLAND FIRE DISTRICT, IN THE TOWN OF LLOYD, IN THE COUNTY OF ULSTER, NEW YORK, AS FOLLOWS:

SECTION 1. The Annual Election of the Highland Fire District, in the Town of Lloyd, in the County of Ulster, New York (herein called "Fire District") shall be held at Fire District Headquarters in the Hamlet of Highland, Town of Lloyd, Highland, New York in said Fire District, on December 8 2020, at 6:00 p.m. (Eastern Standard Time) and the polls shall remain open until 9:00 p.m. (Eastern Standard Time) or as much long as may be necessary to enable voters then present to cast their votes. At said annual election, one Fire District Commissioner for a term of five (5) years, commencing on the 1st day of January 2021 will be elected. All duly registered residents of the Highland Fire District shall be eligible to vote. The Secretary is directed to publish notices as required by law.

SECTION 2. In preparing such register, the inspectors of election shall comply with the following procedure:

(a) They shall adopt, use or copy from, the registration list certified and supplied by the Ulster County Board of Elections the names appearing thereon of all persons residing in the Fire District and qualified to vote in such forthcoming Annual Election.

(b) The register for the Fire District shall include as a minimum the space for the name of the voter, his address within the Fire District and a space for his or her signature to be signed by the voter on election day.

SECTION 3. The Fire District Secretary Shall furnish the inspectors of election, at Fire District expense, with all necessary registration books, papers, equipment, and supplies.

SECTION 4. This resolution has been adopted at least thirty (30) days prior to the Election.

SECTION 5. The Fire District Secretary is hereby authorized and directed to publish a legal notice informing the resident electors of the meeting of the Board of Elections once at least twenty-seven (27) days prior to the Election in the "New Paltz Times" and the "Southern Ulster Times", newspapers published for

Highland, Ulster County, New York, and having a general circulation within the District and hereby designated as the official newspapers for such publication.

SECTION 6. The Chairman, Election Inspectors and Ballot Clerks are to be compensated for their services in preparing the registration records and attendance at the annual election.

SECTION 7. In Case any of the members appointed herein are unable or refuse to assume or perform the duties required of them, this Board of Fire Commissioners will appoint alternates who are resident electors.

SECTION 8. If clerical help is deemed necessary, this Board of Fire Commissioners will consider the appointment of such clerical persons upon request of the Chairman of the Fire District Board of Elections.

SECTION 10. This resolution shall take effect immediately.

The Vote: 4- Yes, 0- No, 0 - Abstain, 1 - Absent --- Resolution Adopted

Resolution Appointing Board of Elections

The following resolution was moved by Commissioner Alan Barone and Seconded by Commissioner John Fraino :

WHEREAS Section 175-a of the Town Law provides for a system of registration for Fire District elections; and

WHEREAS a register of eligible Fire District voters must be prepared prior to the Fire District election; and

WHEREAS such register shall be prepared from names of persons who have registered with the County Board of Elections.

RESOLUTION TO APPOINT ELECTION OF OFFICIALS

NOW, THEREFORE, BE IT RESOLVED that the following resident electors of the Highland Fire District are hereby appointed to constitute the Highland Fire District Board of Elections for the **2020Annual** Fire District election:

Mary Darcy	-	Chairman
Amy Dunham	-	Election Inspector
Candace Benson	-	Election Inspector

Theresa Gentilquore - Ballot Clerk

Lisa Lee - Ballot Clerk

Karrington Knauer Alternate

The Vote: 4 - Yes, 0 - No, 0- Abstain, 1- Absent --- Resolution Adopted

Approval of 31-10 to Ulster County Training Center

MOTION: Commissioner John Fraino moved to approve 31-10 to the Ulster County Train Center on October 29, 2020, seconded by Commissioner Christian Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Approval of 31-80 to Cedar Grove for Ulster County Meeting on October 20, 2020

MOTION: Commissioner John Fraino moved to approve 31-80 to Cedar Grove on October 20, 2020 for the Ulster County meeting, seconded by Commissioner Chris Erichsen.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

It was noted that the 2021 Proposed Budget Hearing is October 20, 2020 at 5 PM.

16. Executive Session

MOTION: At 8:45 PM Commissioner Alan Barone moved to go to Executive Session to discuss the employment history of an individual, seconded by Commissioner John Fraino.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

17 Return to Regular Session and Adjournment

MOTION: Commissioner John Fraino moved to return to the regular session 9:15 PM and there being no further Business, moved to adjourn at 9:15 PM, seconded by Commissioner Alan Barone.

VOTE: 4 Yes 0 No 0 Abstain 1 Absent

Motion carried.

Respectfully submitted,

Denise A. Holzberger, District Clerk

APPROVED BOFC 11/10/2020

APPROVED