**Lloyd Community Development Corporation Committee Meeting**

**Tuesday, April 11, 2023 3PM**

In Attendance:

Chair: Supervisor Dave Plavchak

Counsel: Sean Murphy

Treasurer: Kendra Minard

Deputy Secretary: Margaret O’Halloran

 Jennifer Alnwick, Sawyer Savings Bank

 Mark Elia

 Charles Glasner

 Nicki Anzivenza (was not in attendance)

Discussion revolved around updating original LCDC By-laws written back in 1996 most of discussion revolved around setting interest rates, application fees, origination fees and requirements on how much and how long to offer future loans, determinations, etc…

Jenn Alnwick suggested keeping flat rate and be consistent. Supervisor Plavchak and other board members were okay with that along with keeping $100 Application fee and 1% origination fee. $100 application fee, if approved, can be applied to the loan. Application fee is non-refundable this fee to go back into the fund if no loan is given. Origination fee also goes back into the Fund. Interest rate still to be discussed, right now we are thinking 3-4%.

Sean Murphy asked if Sawyer Savings Band did credit reports and Supervisor Plavchak asked if we pay fees to SSB. Alnwick will check into our service contract to see what fees are applied.

Supervisor Plavchak okay with removing secondary financing, 10% equity and financing with cap. Sean Murphy said the Town has given loans in excess of the 75K cap. Cap should depend on type of facility but job retention and job growth still key in the reasoning for a loan.

Charles Glasner said it would help by giving lower rates than banks.

Sean Murphy said we should leave it up to the board if we want to give more than the 75K, may want to think about moving cap to $100 but leave it to the judgement of the LCDC board keeping in mind we only have about $500K in the fund.

LCDC board needs to establish criteria to promote the LCDC because we want to keep business in the Town and the LCDC Committee will need to set up requirements that will determine amount and term of loan.

There also needs to have a time frames on the loans. If you are a business renting a building the loan can only be for the same amount of time as your lease (for example, if you have a 3 year lease (36 months) your loan would be only for 36 months) with a clause saying the business cannot extend the loan past the timeline of your lease.

WMOB (Women and Minority Owned Businesses) have priority.

Actions to be taken: Margaret to send out the current by laws with the Supervisor’s comments/edits to the rest of the Committee. The Committee to review and be ready to discuss at the next LCDC meeting on 5/2.

Meeting ended at 3:55pm