

**TOWN OF LLOYD**  
**TOWN BOARD REORGANIZATIONAL MEETING**  
January 5, 2022

**Present:** Supervisor David Plavchak

Councilmember Leonard Auchmoody

Councilmember Michael Guerriero

Councilmember John Fraino

\* Councilmember Joseph Mazzetti via WebEx

**Also present:** Sean Murphy, Attorney

Margaret O'Halloran, Secretary

Wendy D. Rosinski, Town Clerk

Meeting was in person at Town Hall, live streamed on access Channel 22 and \* WebEx.

**4:00 PM** – Supervisor opened meeting with Pledge of Allegiance led by Councilmember John Fraino

**A. RESOLUTIONS**

- 1. RESOLUTION** made by Auchmoody, seconded Guerriero to establish the base salary of the Bookkeeper at \$55,000.00.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye

**Five ayes carried**

- 2. RESOLUTION** made by Auchmoody, seconded Guerriero to establish the salary of Town Historian at \$3,471.23.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye

**Five ayes carried**

- 3. RESOLUTION** made by Auchmoody, seconded Guerriero to establish the base salary of Confidential Secretary to the Supervisor/Budget Officer at a salary of \$42,500.00.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye

**Five ayes carried**

- 4. RESOLUTION** made by Auchmoody, seconded Guerriero to establish the base rate of pay of Water/Sewer Department Part-time receptionist at \$16.23 per hour, budget supported.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye

**Five ayes carried**

- 5. RESOLUTION** made by Auchmoody, seconded Guerriero to establish the base rate of pay for Kevin Klotz, Sr. W/S Maintenance worker at \$27.71 per hour, budget supported.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye

**Five ayes carried**

- 6. RESOLUTION** made by Guerriero, seconded by Mazzetti to establish the 2022 Standard Mileage rates for business miles to be set at 58.5 cents per mile as per IRS Standard Rates.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye

**Five ayes carried**

- 7. RESOLUTION** made by Mazzetti, seconded by Guerriero to establish the base rate of pay of First Deputy Town Clerk at \$19.50 per hour.

Wendy Rosinski appoints Vera Lawrence, First Deputy Town Clerk.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye

**Five ayes carried**

- 8. RESOLUTION** made by Mazzetti, seconded by Guerriero to establish the base rate of pay of Second Deputy Town Clerk at \$16.50 per hour.

Wendy Rosinski appoints Maribel Gabiger, Second Deputy Town Clerk.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye

**Five ayes carried**

January 5, 2022

- 9. RESOLUTION** made by Guerriero, seconded by Fraino to establish salaries of elected officials as follows:

Councilmember	\$ 9,469.00	Each
Supervisor	\$30,000.00	
Town Justice Rizzo	\$32,500.00	
Town Justice Elia	\$32,500.00	
Highway Superintendent	\$65,000.00	
Town Clerk	\$52,500.00	

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye  
**Five ayes carried**

- 10. RESOLUTION** made by Guerriero, seconded by Mazzetti to establish the annual salary of Dog Control Officer at \$16,201.00 and appoint Andrew Mckee, Dog Control Officer.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye  
**Five ayes carried**

- 11. RESOLUTION** made by Fraino, seconded by Guerriero to establish the base rate of pay for Clerk to the Justice at \$19.02 per hour.

Town Justice Eugene Rizzo appoints Kelly Betters. Clerk to the Justice.

Town Justice Terry Elia appoints Stacey Lopez, Clerk to the Justice.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye  
**Five ayes carried**

- 12. RESOLUTION** made by Fraino, seconded by Guerriero to appoint Harry Rosario, Greg Thompson, Patrick Davoli and Graham Griffin, Jr., as part-time Court Officers at the hourly rate \$25.00 to be paid out of the justice budget line 1110.10 at the recommendation of Justices Elia and Rizzo.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye  
**Five ayes carried**

- 13. RESOLUTION** made by Mazzetti, seconded by Guerriero to establish the base salary of the full-time secretary to the Highway Superintendent at \$47,731.08.

Richard Klotz, Highway Superintendent appoints Denise Rhoades as his secretary.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye  
**Five ayes carried**

- 14. RESOLUTION** made by Auchmoody, seconded Fraino to accept the resignation of Jesse Assenza, full-time Police Officer, effective December 23,2021.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye  
**Five ayes carried**

- 15. MOTION** made by Guerriero, seconded Auchmoody to approve the minutes December 1, 2021 Workshop and December 15, 2021 Regular Town Board meetings and December 29, 2021 Special Meeting.

**Five ayes carried**

- 16. MOTION** made by Guerriero, seconded by Fraino to designate the third Wednesday of each month at 7:00 PM as the Regular meeting day and time for the Town Board at Town Hall, unless otherwise scheduled, and that all agenda items will be submitted to the Town Clerk no later than 4PM the Friday preceding the meeting. The Town Clerk will post agenda on the town website upon the Supervisor's review.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye  
**Five ayes carried**

- 17. MOTION** made by Guerriero, seconded by Fraino to designate "Workshop" Town Board meetings to be held the first Wednesday of each month at 4:00 PM, at Town Hall and require all Department Heads and Administrators to be in attendance, and that all agenda items will be submitted to the Town Clerk no later than 4PM the Friday preceding the meeting. The Town Clerk will post agenda on the town website upon the Supervisor's review.

*\*\* Department Heads will be required to submit written report by 4pm day of.*

**Five ayes carried**

January 5, 2022

**18. MOTION** made by Guerriero, seconded by Fraino to designate the fourth Wednesday of each month at 7:00 p.m. as the Special meeting date for The Town Board at Town Hall, as necessary.

**Five ayes carried**

**19. RESOLUTION** made by Guerriero, seconded by Fraino to authorize the Supervisor to invest idle funds.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye

**Five ayes carried**

**20. MOTION** made by Auchmoody, seconded by Guerriero to designate the last day of the month as the last date for vouchers to be received by the Town Board for payment in succeeding month.

**Five ayes carried**

**21. MOTION** made by Auchmoody, seconded by Guerriero that all vouchers must be signed by the audit committee by the Friday prior to the regular town board meeting.

**Five ayes carried**

**22. RESOLUTION** made by Guerriero, seconded by Fraino to authorize the Supervisor to pay utility, freight, postage, health insurance and miscellaneous rents when rendered.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye

**Five ayes carried**

**23. MOTION** made by Auchmoody, seconded by Guerriero to designate the **Kingston Freeman** as an official newspaper of the Town.

**Five ayes carried**

**24. MOTION** made by Auchmoody, seconded by Guerriero to designate the **Poughkeepsie Journal** as an official newspaper of the Town.

**Five ayes carried**

**25. MOTION** made by Auchmoody, seconded by Guerriero to designate the **New Paltz Times** as an official newspaper of the Town.

**Five ayes carried**

**26. MOTION** made by Auchmoody, seconded by Guerriero to designate the **Southern Ulster Times** as an official newspaper of the Town.

**Five ayes carried**

**27. MOTION** made by Guerriero, seconded by Fraino to require that all public works projects be advertised in the New York State Contract Reporter.

**Five ayes carried**

**28. RESOLUTION** made by Auchmoody, seconded by Guerriero to designate M&T Bank, JP Morgan Chase and Bank of Green County as the official Town of Lloyd Banking Institutions and Depository of all operating accounts.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye

**Five ayes carried**

**29. RESOLUTION** made by Auchmoody, seconded by Guerriero to designate M&T Bank, JP Morgan Chase and Bank of Green County as banking institutions to be utilized for certificates of deposit, savings accounts, notes and bonds.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye

**Five ayes carried**

**30. RESOLUTION** made by Auchmoody, seconded by Guerriero to require that banking transactions such as bonds, CD's, notes, etc., be submitted by verbal or sealed bids, as applicable.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye

**Five ayes carried**

**31. MOTION** made by Fraino, seconded by Guerriero to authorize the continued membership in the New York State Association of Towns for 2022.

Five ayes carried

32. **RESOLUTION** made by Auchmoody, seconded by Fraino to authorize attendance of Elected Town Officials and Department Heads to the annual convention of the New York State Association of Towns and to *be reimbursed for transportation and class enrollment costs only* up to amounts included in budget line-item maximum set by the Town Board with prior approval of the Town Board. Once the registration fee is paid by the Town, anyone not attending will be required to reimburse the Town for fees paid.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye  
Five ayes carried

33. **MOTION** made by Fraino, seconded by Guerriero to authorize membership for the Town of Lloyd in the NYS Planning Federation.  
Five ayes carried

34. **RESOLUTION** made by Guerriero, seconded by Fraino to authorize the following to maintain petty cash funds in the amounts specified as follows and authorize reconciliations be done monthly:

Town Clerk	\$300.00
Supervisor	\$100.00
Water/Sewer Department	\$100.00
Highway Department	\$100.00
Police Department	\$100.00

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye  
Five ayes carried

35. **MOTION** made by Guerriero, seconded by Auchmoody to establish the following as pay periods for 2022:

Pay Period #	Dates	Time Sheets Due	Days	Checks
1	Dec 18- Dec 31	1/3/2022	10	1/6/2022
2	Jan 1 - Jan 14	FRIDAY 1/14	10	1/21
3	Jan 15 - Jan 28	1/31	10	2/3
4	Jan 28 - Feb 11	2/14	10	2/17
5	Feb 12 - Feb 25	2/28	10	3/3
6	Feb 26 - March 11	3/14	10	3/17
7	March 12 - March 25	3/28	10	3/30
8	March 26 - April 8	4/11	10	4/14
9	April 9 - April 22	4/25	10	4/28
10	April 23 - May 6	5/9	10	5/12
11	May 7 - May 20	5/23	10	5/26
12	May 21 - June 3	6/6	10	6/9
13	June 4 - June 17	FRIDAY 6/17	10	6/23
14	June 18 - July 1	FRIDAY 7/1	10	7/7
15	July 2 - July 15	7/18	10	7/21
16	July 16 - July 29	8/1	10	8/4
17	July 30 - Aug 12	8/15	10	8/18
18	Aug 13 - Aug 26	8/29	10	9/1
19	Aug 27 - Sept 9	9/12	10	9/15
20	Sept 10 - Sept 23	9/26	10	9/29
21	Sept 24 - Oct 7	FRIDAY 10/7	10	10/13
22	Oct 8 - Oct 21	10/24	10	10/27
23	Oct 22 - Nov 4	FRIDAY 11/4	10	11/10
24	Nov 5 - Nov 18	FRIDAY 11/18	10	WED 11/23
25	Nov 19 - Dec 2	12/5	10	12/8

January 5, 2022

26	Dec 3 - Dec 16	12/19	10	12/22
1-2023	Dec 17- Dec 30	FRIDAY 12/30	10	1/5/2023

**\*\*Dates are not official until they are approved at the Reorg Meeting in 2022\*\***  
**Five ayes carried**

**36. MOTION** made by Guerriero, seconded by Auchmoody to establish the following as legal holidays for 2022 for the Town of Lloyd:

2022 Holidays	
Friday, December 31 <sup>st</sup> 2021-Observed	New Year's Day
Monday, January 17 <sup>th</sup>	Martin Luther King Day
Monday, February 21 <sup>st</sup>	Presidents' Day
Friday, April 15 <sup>th</sup>	Good Friday
Monday, May 30 <sup>th</sup>	Memorial Day
Monday, June 20 <sup>th</sup> - observed	Juneteenth
Monday, July 4 <sup>th</sup>	Independence Day
Monday, September 5 <sup>th</sup>	Labor Day
Monday, October 10 <sup>th</sup>	Columbus Day
Tuesday, November 8 <sup>th</sup>	Election Day
Friday, November 11 <sup>th</sup>	Veterans' Day
Thursday, November 24 <sup>th</sup> & 25 <sup>th</sup>	Thanksgiving & Day after
Monday, December 26 <sup>th</sup> - Observed	Christmas Day
***Dates are not official until they are approved at the Reorg Meeting in 2022***	

**\*\*additional compensation to be paid for holidays worked only if including the designated holiday, the hours for the week exceed 40 hours (other leave days not applicable)**

**Five ayes carried**

**37. MOTION** made by Fraino, seconded by Guerriero to authorize Department Heads to employ part-time personnel with the approval of the Town Board at an hourly rate to be determined by the Town Board and in compliance with all labor agreements.

**Five ayes carried**

**38. MOTION** made by Auchmoody, seconded by Guerriero to establish standard hours of operation in the Town Hall 8:00 a.m. – 4:00 p.m.

**Five ayes carried**

**39. RESOLUTION** made by Guerriero, seconded by Fraino  
**WHEREAS**, the Town and Joseph R. Trapani entered into a Service Agreement dated January 5, 2022 for Trapani to perform services as Special prosecutor; and

January 5, 2022

**WHEREAS**, the parties wish to amend their Service Agreement as Follows;

1. Paragraph 1 of the Service Agreement is amended to provide that V&T sections 511.1(a); 511.1(c); 511.2(a) (iv) and 511.3(a); (ii) shall be included in the traffic offenses for which Trapani shall act and function as a Special Prosecutor.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye  
**Five ayes carried**

**40. RESOLUTION** made by Mazzetti, seconded by Fraino to appoint the firm of DiStasi, Moriello & Murphy Law PLLC as attorney for the Town of Lloyd.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye  
**Five ayes carried**

**41. RESOLUTION** made by Fraino, seconded by Mazzetti to designate Whiteman, Osterman and Hanna, PC special counsel to the Town of Lloyd with 30 days' notice to rescind agreement.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye  
**Five ayes carried**

**42. RESOLUTION** made by Auchmoody, seconded by Guerriero to authorize employee benefits for non-Union Town employees the same as specified in the current labor contract with CSEA.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye  
**Five ayes carried**

**43. MOTION** made by Auchmoody, seconded by Fraino to designate Supervisor as the Equal Opportunity Housing and Americans with Disabilities Act Law Coordinator for the Town of Lloyd with Wendy D. Rosinski, Town Clerk.

**Five ayes carried**

**44. RESOLUTION** made by Auchmoody, seconded by Fraino to establish that all hourly rates are paid at 1½ (one and one half) time full wages for all actual hours worked in excess of 40 hours per week.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, aye; Fraino, aye; Mazzetti, aye  
**Five ayes carried**

**45. RESOLUTION** made by Guerriero, seconded by Fraino to offer Medical Insurance with MVP Health Plan or one of equal services, with the Town contributing 82% of the premiums for CSEA employees and non-union members and 85% for the Police Department.

**Five ayes carried**

**46. RESOLUTION** made by Guerriero, seconded by Fraino to authorize Worker's Compensation to be carried on all employees.

**Five ayes carried**

**47. RESOLUTION** made by Auchmoody, seconded by Guerriero to authorize the following department heads to carry cell phones at the Town's expense or be paid a stipend for use of personal cell phone:

Supervisor  
Building Department Director and his designees  
Water & Sewer designees  
Chief of Police and his designees  
Highway Superintendent and his designees  
Judges  
Supervisors Secretary  
Town Clerk

Cell Phone numbers are to be submitted to the Supervisor's Office once issued.

**Five ayes carried**

**48. MOTION** made by Fraino, seconded by Auchmoody to designate the Town Supervisor and /or designee, as Welfare Officer for the Town of Lloyd at no additional remuneration.

**Five ayes carried**

January 5, 2022

**49. MOTION** made by Fraino, seconded by Auchmoody to designate the Town Clerk as Registrar of Vital Statistics, Collector of Sewer Rents, Water Rents, Assessments and Taxes at no additional remuneration.

**Five ayes carried**

**50. MOTION** made by Fraino, seconded by Auchmoody to designate the Deputy Town Clerks as Collectors of Water Rents, Sewer Rents, Assessments, and Taxes, at no additional remuneration.

**Five ayes carried**

**51. MOTION** made by Fraino, seconded by Auchmoody to designate the Town Clerk responsible for the Transfer Station Permit Tickets and Transfer Station Bag Cards.

**Five ayes carried**

**52. RESOLUTION** made by Guerriero, seconded by Mazzetti to increase the price to dispose of small tires at the transfer station from \$4.00 to \$5.00 and sleeper sofas from \$10.00 per cushion to a flat rate of \$35.00 per sofa effective April 1, 2022 at the recommendation of Rich Klotz, Transfer Station Director.

**Five ayes carried**

**53. MOTION** made by Auchmoody, seconded by Guerriero to appoint the Law Firm of DiStasi, Moriello & Murphy Law, PLLC as counsel to the Lloyd Community Development Corporation.

**Five ayes carried**

**54. MOTION** made by Guerriero, seconded by Fraino to appoint Supervisor as Civil Defense Deputy Director for the Town of Lloyd.

**Five ayes carried**

**55. MOTION** made by Fraino, seconded by Auchmoody to designate Scott McCarthy Planning Board Chairman for 2022.

**Roll Call:** Plavchak, aye; Auchmoody, aye; Guerriero, nay; Fraino, aye; Mazzetti, nay

**Three ayes carried**

**56. MOTION** made by Auchmoody, seconded by Fraino to designate Charlie Long as Planning Board Vice-Chairman for 2022.

**Five ayes carried**

**57. MOTION** made by Guerriero, seconded by Fraino to appoint Gerry Marion as a member of the Planning Board to expire 12/31/2028.

**Roll Call:** Plavchak, aye; Auchmoody, nay; Guerriero, aye; Fraino, aye; Mazzetti, abstain

**Three ayes carried**

**58. MOTION** made by Guerriero, seconded by Fraino to appoint Lambros Violaris as an alternate member of the Planning Board to expire 12/31/2022.

**Five ayes carried**

**59. MOTION** made by Guerriero, seconded by Fraino to appoint William Meltzer as an alternate member of the Planning Board to expire 12/31/2022.

**Five ayes carried**

**60. MOTION** made by Fraino, seconded by Guerriero to designate John Litts Zoning Board of Appeals Chairman for 2022.

**Five ayes carried**

**61. MOTION** made by Auchmoody, seconded by Fraino to designate Paul Garguilo Zoning Board of Appeals Vice-Chairman for 2022.

**Five ayes carried**

**62. MOTION** made by Auchmoody, seconded by Guerriero to appoint Sean Zerrata as a member of the Zoning Board of Appeals to expire 12/31/2026.

**Five ayes carried**

**63. MOTION** made by Guerriero, seconded by Auchmoody to appoint Jessica Kenny

January 5, 2022

as an alternate member of the Zoning Board of Appeals to expire 12/31/2022.

**Five ayes carried**

**64. MOTION** made by Fraino, seconded by Guerriero to appoint Jill Indelicato as a member of the Ethics Committee.

**Five ayes carried**

**65. MOTION** made by Guerriero, seconded by Auchmoody to appoint Rafael Diaz as a member of the Ethics Committee.

**Five ayes carried**

**66. MOTION** made by Guerriero, seconded by Fraino designating Wendy D. Rosinski, Town Clerk, Records Management Officer at no additional remuneration.

**Five ayes carried**

**67. MOTION** made by Guerriero, seconded by Fraino designating Wendy D. Rosinski, Town Clerk, Records Access Officer at no additional remuneration.

**Five ayes carried**

**68. MOTION** made by Auchmoody, seconded by Guerriero to appoint the following committees:

**Five ayes carried**

**A. Environmental Conservation Committee**

Neil Curri - chair	JoyAnn Savino
Kelly Oggenfuss	Nancy Hammond
Leonard Hossenlopp	Jonathan Kaplan
Wesley Salis	

**B. Water and Sewer Study/Drainage Committee**

DiStasi, Moriello & Murphy PLLC	
CPL (Clark Patterson Lee)	Alan VanDeBogart
Larry Hammond	Lenny Auchmoody, Town Board
Liaison Franco Zani, Chair	Adam Litman, W/WW Administrator
Leonard Hossenlopp	Richard Klotz, Highway Superintendent
Peter Miller, HFD or designee	

**C. Development Review Committee:**

Director of Building, Planning and Zoning Enforcement  
Planning Board Chair or Alternate  
Supervisor  
Zoning Board Chair or Alternate  
Planning Board Liaison

**D. Emergency Management Plan Committee:**

Supervisor	James Janso, Police Chief
Peter Miller, Fire Chief	Joel Freer, HCSD Superintendent
Steven Lee	Richard Klotz, Highway Superintendent
David Barton	

**E. Events Committee:**

Reg Osterhoudt, Chair	Julia Kulaga
Lauren Montgomery	Lindsay Decker
Carissa Parise	Kristyn Knudtson

**F. Employee Safety Committee:**

Adam Litman	CSEA Union Rep.
Chief James Janso	David Barton
Lieutenant Philip Roloson, Chair	Highway Superintendent, Richard Klotz
Lenny Auchmoody	Wendy Rosinski, Town Clerk



January 5, 2022

**G. Economic Development Committee**

Charles Glasner, Chair	Nicki Anzivina	Jackie Shedden
Dolly Decker	Amy Dooley	
Alan VanDeBogart	Mikki Myers	

**H. Code Review/Revision Committee**

Wendy Rosinski, Town Clerk	Councilmember Michael Guerriero
David Barton	

**I. Ethics Committee**

Jill Indelicato	Robert Haskins
Mark Elia	Rafael Diaz
Kevin Harris	

**69. MOTION** made by Fraino, seconded by Mazzetti to authorize letters of appreciation by Supervisor on behalf of the Town Board, to be sent to those who have served the Town of Lloyd and will no longer be serving.

**Five ayes carried**

**70. MOTION** made by Fraino, seconded by Mazzetti to authorize letters of notification by the Supervisor on behalf of the Town Board, to be sent to individual persons appointed to serve the Town of Lloyd.

**Five ayes carried**

**71. MOTION** made by Auchmoody, seconded by Guerriero to require all employees to complete bi-weekly time sheets approved by the Department Head and submit to the Bookkeeper by 9:00am on the next business day after each payroll period ends. Time sheets should be submitted the Friday before a Monday Holiday.

**Five ayes carried**

**72. MOTION** made by Auchmoody, seconded by Fraino to designate Dave Plavchak as the Sexual Harassment and Discrimination Official for the Town of Lloyd.

**Five ayes carried**

**73. RESOLUTION** made by Auchmoody, seconded by Guerriero that anyone who drives a Town Vehicle is subject to random drug testing with the exception of the Police Department who have their own drug/alcohol testing policy.

**Five ayes carried**

**74. RESOLUTION** made by Guerriero, seconded by Fraino to assign the Deputy Supervisor and Budget Officer check-signing privileges.

**Five ayes carried**

**75. RESOLUTION** made by Auchmoody, seconded by Fraino to ban burning on the following dates: Jan 1-New Year's Day; March 16 through May14-NYSDEC ban; Memorial Day; Father's Day; Independence Day; Labor Day; Columbus Day; Veterans' Day; Thanksgiving Day and Christmas Day in addition to any days designated as NO BURN DATES by New York State or other agencies.

**Five ayes carried**

**76. MOTION** made by Auchmoody, seconded by Fraino to set the following Snow Closing (inclement weather) policy;  
HCSD is on a one-hour delay, town hall is on a one-hour delay,  
HCSD is on a two-hour delay, town hall is on a two-hour delay,  
HCSD closes, Town Hall remains on a two-hour delay.

In cases of serious emergency or when the operation of Town facilities could be hazardous to the lives of employees, the Supervisor or his/her designee may declare an emergency day. Notification will be via local radio/TV stations, email, text, phone call, automated communication, social media if the emergency occurs prior to normal work hours.

When such a day is declared either by the Supervisor, the county or the State, employees who have been excused from work due to the emergency shall receive their regular pay. Those employees who are classified as essential personnel and are required nonetheless, will be entitled to a day off from work with full pay to be used at a later date, but not to be received as additional compensation. Any overtime work required as a result of the

January 5, 2022

emergency will be compensated at the appropriate levels details in the applicable collective bargaining agreement or pursuant to the Fair Labor Standards Act.

In the event of inclement weather but a state of emergency has not been declared, the

Supervisor, may allow, but not direct that employees who perform non-essential services, may leave their job and charge all time not worked to accumulate vacation, personal or compensatory time. If the employee does not have any accumulated leave time, all time not worked will be unpaid.

**Five ayes carried**

**77. RESOLUTION** made by Guerriero, seconded by Fraino designating Richard Klotz, Highway Superintendent to oversee and manage the operation and personnel of the Transfer Station, effective immediately, at no additional remuneration. The position of Highway Superintendent states that additional duties such as operations and maintenance of the Transfer Station can be assigned and the Highway Superintendent possesses the manpower and equipment necessary to the operation and maintenance of the Transfer Station.

**Five ayes carried**

**78. RESOLUTION** made by Fraino, seconded by Guerriero to authorize supervisor to sign the financial advisory services agreement between the Town of Lloyd and Capital Market Advisors

**Five ayes carried**

**79. RESOLUTION** made by Fraino, seconded by Guerriero to authorize the supervisor to sign the agreement with the Ulster County SPCA for the care and boarding of canines effective 01/01/2022 to 12/31/2022.

**Five ayes carried**

**80. RESOLUTION** made by Guerriero, seconded by Fraino to authorize the Supervisor to sign the 2022 Calendar Year Kennel Agreement with Gardiner Animal Hospital at a cost of \$25.00 per day for the first five (5) days and \$20.00 for each day starting day six (6) until the dog is removed.

**Five ayes carried**

**81. RESOLUTION** made by Auchmoody, seconded by Guerriero to acknowledge and affirm that the records and docket of the Town of Lloyd Justice Court have been submitted to the Town Board for examination and have been so examined by the Town Board and the fines therein collected have been forwarded to the Town of Lloyd supervisor.

**Five ayes carried**

**82. RESOLUTION** made by Fraino, seconded by Guerriero to authorize the Supervisor to sign the 2022 Ulster County Stop DWI Task Force Agreement, effective January 1<sup>st</sup>. through December 31, 2022.

**Five ayes carried**

**Appointments made by the Supervisor:**

**A. Town Board Liaisons**

Assessor - Supervisor

Audit – January 1 – June 30, 2022: Councilmembers Auchmoody  
and Mazzetti

July 1 - December 31, 2022: Councilmembers Fraino and Guerriero

Beautification – Supervisor, Councilmember Auchmoody

Building Department – Supervisor

ECC (Environmental Conservation Committee – Councilmember Guerriero

EDC (Economic Development Committee)- Supervisor

Highland Fire District/ Ambulance – Councilmember Fraino

Highland Central School District – Councilmember Mazzetti

Highland Landing Park – Councilmember Auchmoody

Hudson 7 – Russ Gilmore

Lights – Councilmember Fraino

Planning Board – Councilmember Auchmoody

Police – Supervisor

Hudson Valley Rail Trail – Councilmember Auchmoody

January 5, 2022

Water and Sewer – Councilmember Auchmoody  
Zoning Board of Appeals – Councilmember Guerriero

- B. Appoints Councilmember Council Member Auchmoody as Deputy Supervisor at no additional remuneration.
- C. Appoints Kendra Minard, Bookkeeper to the Supervisor.
- D. Appoints Margaret O'Halloran, full-time Confidential Secretary to the Supervisor/Budget Officer.
- E. Appoints Joan Kelley as Town of Lloyd Historian.

**MOTION** made by Auchmoody, seconded by Guerriero to adjourn at 4:35 PM.

**Five ayes carried**

Respectfully submitted,

Wendy D. Rosinski  
Town Clerk

TOWN OF LLOYD  
TOWN BOARD REORGANIZATIONAL MEETING  
January 5, 2022