

**TOWN OF LLOYD TOWN BOARD**  
**WORKSHOP MEETING**  
DECEMBER 2, 2020

Meeting by Web -Ex ONLY

**Present:** Supervisor Frederick Pizzuto  
Councilmember Leonard Auchmoody  
Councilmember Michael Guerriero  
Councilmember Claire Winslow  
Councilmember Mazzetti

**Also present:** Sean Murphy, Attorney  
Wendy D. Rosinski, Town Clerk

**5:00 PM** – Supervisor Opened meeting with Pledge of Allegiance led by Councilmember Auchmoody

**Dog Control** – Andrew McKee

Total Calls - 23

Police Calls (from Lloyd Police and Ulster County Sherriff) - 5

Open cases - 4

Stray Dogs Impounded and/or Seized - 0

Appearance Tickets issued - 2

0 dog in the kennel

1 Dog Bite

1 Dangerous Dog case in progress.

1 dangerous dog case under investigation

**Finance** – Kendra Minard

**Budget** – Margaret O’Halloran

Supervisor discussed the budget amendments on the Agenda

**Assessor** – Ann Feo

OCTOBER WAS SPENT PROCESSING ALL NEW SALES TRANFERS FOR THE JANUARY GENERAL TAX BILLS. OUR OFFICE HAS BEEN PREPARING NEW CONSTRUCTION PERMITS FOR THE NEXT YEAR ASSESSMENT ROLL.

GERARDO AND I HAVE TAKEN THE ASSESSMENT ADMINISTRATION CLASS WITH NYS REAL PROPERTY TAX SERVICE ONLINE. THE EXAM WAS TAKEN ON OCTOBER 23, 2020. WE WILL RECEIVE GRADES IN A FEW WEEKS. THIS CLASS IS REQUIRED FOR AN ASSESSOR’S CERTIFICATION.

OCTOBER IS THE MONTH TO PREPARE ALSO FOR THE RENEWAL EXEMPTION PROCESS WILL WHICH BEGIN IN DECEMBER. WE RECEIVED THE PRE-PRINTED SENIOR RENEWAL EXEMPTION APPLICATIONS FROM NYS REAL PROPERTY. WE WILL PREPARE THE AGRICULTURAL, WHOLLY EXEMPT, AND THE DISABILITY RENEWALS IN OUR OFFICE IN THE NEXT WEEKS TO COME.

I WISH TO THANK YOU ALL FOR YOUR PATIENCE AND MORE IMPORTANTLY. I WISH FOR EVERYONE TO BE SAFE AND HEALTHY AS WE ALL GET THROUGH THIS CRISIS TOGETHER.

**Building & Zoning Department** – David Barton

Permits	Building Permits Issued	36
	Total CO & CC Issued	37
	SFD Permits/ -CO’s Issued	2/3
	Permits in Water/Sewer District <small>(new)</small>	1
	Burning Permits	12
Inspections	Field inspections (Regular)	45
	Field Inspections (Final)- CC/CO	40
Fire	Fire Safety Inspections	2
Stormwater	Field/Yearly	38
Total Inspections	(Include-Field, Final, Fire, Stormwater)	125
Complaints	Complaints	13
	Complaints Resolved	4
	Order to Remedy issued/Resolved	0/0
	Stop Work Orders issued/Resolved	0/0
	Appearance Tickets/Resolved	0/0
	Unsafe Structures	1

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Stormwater	Complaints/Resolved	0/0
C.O. & Violation Searches	Received/Completed	21/21

<b><u>Building Dept.</u></b>	
Building Permit Fees (A2115)	\$5,403.00
Burn Permits (A2121)	\$160.00
Public Assembly / Multiple Dwelling Fire Inspections (A2123)	\$100.00
Certificate of Occupancy & Violation Search (A2125)	\$3,150.00
Map Copies	\$0.00
Parking Fees	\$0.00
<b>Building</b>	<b>\$8,813.00</b>
<b>Planning Board</b>	<b>\$0.00</b>
<b>ZBA</b>	<b>\$0.00</b>
<b>Recreation Fees</b>	<b>\$2,500.00</b>
<b><u>Grand Total</u></b>	<b>\$11,313.00</b>

## Highway – Superintendent Richard Klotz

**Police – Chief James Janso**

CALLS FOR SERVICE-----1926

ACCIDENTS-----39

TICKETS (PARKING/UTT'S) -----(1 parking)  
(48 UTT'S)

ARRESTS-----13

FOOT PATROL-----HAMLET (OFFICER/SGT) ----- Approx. 145 hrs.

SCHOOLS (OFFICERS/SGT)-----Approx. 15 hrs.

FOOT PATROL-----HAMLET (CHIEF/LT.)-----Approx. 1 hrs.

SCHOOLS (CHIEF/LT.)-----Approx. 1 hrs.

**Nov. 01<sup>st</sup>** -members of the Town of Lloyd Police Department visited the Flex Class at the Highland High School and gave each student a pumpkin filled with candy for Halloween.

**Nov. 02<sup>nd</sup>**-Town of Lloyd Police Thanksgiving Food drive started. All non-perishable food to go to St Augustine's food pantry and for Thanksgiving Day for those families in need this holiday season.

**Nov. 06<sup>th</sup>** -Chief Janso received the "Patriotic Employer" award from the Office of the Secretary of Defense for Contributing to National Security and Protecting Liberty and Freedom by Supporting Employee Participation in America's National Guard and Reserve Force.

**Nov. 11<sup>th</sup>**-members attended the Veterans Day Memorial Service at the American Legion Park.

**Nov.11<sup>th</sup>** -members of the Town of Lloyd Police Department visited Valley Vista Assisted Living to thank their Veteran residents and bring them baked treats.

**Nov. 18<sup>th</sup>**-Hired Officer Gannon (part time police officer), and Cole Nicolis (part time dispatcher), Sheriff Figueroa discussed the URGENT task force and having Lloyd Police rejoin. Memorandum of Agreement to be signed in the coming weeks. Officer Nick Paradies given a Life Saving Award for saving an unresponsive 2-week-old baby.

**Nov. 19<sup>th</sup>**-Police Reform Committee met for the second time.

**Nov. 20<sup>th</sup>** – “Operation Christmas Child” took place where members packed 8 shoe boxes full of gifts to be sent out around the world to less fortunate child.

**Nov. 25<sup>th</sup>** -Town of Lloyd Police Thanksgiving food drive ended. Lloyd Police delivered 70 boxes of food to St. Augustine for Thanksgiving Day to families in need.

**Nov. 26<sup>th</sup>**- Chief Janso and Lt. Roloson delivered 30 Thanksgiving meals to residents on Thanksgiving Day

**Nov. 30<sup>th</sup>**- “Toys for Tots” Toy Drive started. Boxes are located at the police station lobby, the town hall, Vineyard Commons and Adonai Masonic Lodge.

## Recreation/Buildings & Grounds – Frank Alfonso

**Town Clerk – Wendy Rosinski**

Rosinski reported that her office has set up to accept credit cards, on line only, for Taxes.

She said just one more thing to help the residents during tax season; they can come in, drop in the drop box, mail in or pay on line.

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## **Water & Sewer – Adam Litman**

### WATER

1. River water is making up 90% of daily production.
2. The wells are on timers and making up the remaining 10%.
3. The colder water temperatures allow for increased dissolved oxygen content in the process water. This makes for longer run times because the dissolved oxygen comes out of solution and becomes trapped in the clarifiers & filters, therefore increasing the amount of flushing & backwashing during the daily processing.
4. Daily production time has ranged between 10 to 12 Hrs. per day.

### \*\*\*Important\*\*\*

The water department has three clarifier-filter units. Two are used daily and the third is for redundancy, rotation between units is often. The screen and retaining system in the clarifier for unit #2 has failed and is allowing the surface material to escape. This failure is catastrophic.

WesTech is our supplier for replacement items. We were waiting for a quote on the needed items. Scope of work has been determined.

### \*\*\*Update\*\*\*

In November, I placed an order for the materials that will repair two out of three of the clarifiers. 6 to 8 weeks per delivery.

### Road Crew

1. The work on curb stops valves for service lines continues.
  2. A water main repair on Main Street. The main was repaired live; many of the existing valves don't close completely. The 8" water main was found incased in wire mesh and concrete and was bedded on solid rock. The repair took about 12 hours.
  3. Hydrant replacement at 151 Vineyard Ave. This was a result of a vehicle accident. I have submitted a repair estimate for the replacement of the hydrant and it has been sent to the Towns insurance company.
- The cost was \$10,660.19. (Do not hit a fire hydrant!!)

### Sewer Department

1. Daily ops. continue as usual.
2. The yearly inventory items for UV system have been ordered.
3. Fall cleanup/winter prep.

## **Supervisor – Frederick Pizzuto**

### **1. REPORTS**

### **2. OLD BUSINESS**

Mazzetti said in the past the position of Bookkeeper was an appointment by the Supervisor, which impacted the previous bookkeeper. "The problem was that she felt that she worked for the Supervisor and not for the Town Board and that didn't put the best interests of the town forward," he said. "So, when we created the municipal position the whole idea of that was this person would work for the town, not as an appointment, and be fearful that, if the Supervisor came in, they would lose their job and somebody new would be reappointed."

Mazzetti said the position should be Civil Service in order to eliminate any uncertainty that they could be summarily dismissed. He recalled that previously the entire Town Board was concerned about this scenario.

Winslow said she understands the concerns, but the board did not move forward with making the Bookkeeper a Civil Service position.

Mazzetti pointed out that the individual is working in an interim position, with Supervisor Fred Pizzuto 'agreeing to disagree,' noting that at the reorganization meeting in early January, the position will be clearly delineated.

Mazzetti said, "having a person that valuable as an appointment is not in the best interest of the taxpayers and the town." He said the Town Board has the authority to eliminate the position as an appointment.

Winslow wondered why Mazzetti was focusing on this issue?

Mazzetti said, "because we're in a good spot [financially] with everything," but agreed there may be uncertainty, "down the road." Also responded that regardless of the outcome of an election and whether or not a new Supervisor comes in, the Town Board should ensure

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stability in the bookkeeper position. Remember with the person that was there how fearful she was about losing her job, about making the Supervisor mad, about not giving us, information and we don't want to travel down the road. I think that the person we want to put in the position is the most qualified but that person needs to have security in that job. It's a Civil Service title and that's why we did that. None of us are going to be around forever, so we need to make sure that we protect people when we put them in a position."

Murphy said the Supervisor has the option of making the position an appointment.

Mazzetti reminded him that the board made a resolution to change the title to Municipal Bookkeeper, which eliminated it as an appointment.

Supervisor said the right of it being an appointment was not eliminated but instead the attempt was to make it a Civil Service position, "but it never left here under the last secretary and never got filed with the County...It was last year and it never went anywhere." He pointed out that the Town Board cannot override New York State law; "the law gives me both of those appointments," citing New York State Consolidated Town Law, section 15 that allows the Town Supervisor to designate a bookkeeper or a confidential secretary or both in towns with a population of more than 10,000.

Murphy said the Town Board, however, does have the option of voting by a majority to make the bookkeeper a Civil Service position.

The discussion failed to clarify the fate of this position in the future, with Mazzetti reminding the board that keeping the bookkeeper as an appointed position does not provide that individual with job security.

Sean Murphy, Town Attorney said if the board wants to create a civil service position they can. Supervisor has the right to appoint a bookkeeper and confidential secretary. The Board cannot take those appointments away from the Supervisor, they can only create an additional position, which would be Civil Service.

Mazzetti said we set the salary so we can set his appointment at a part-time salary or no salary.

Supervisor responded, then you have no bookkeeper and you can come do the job.

Supervisor explained the pitfalls of changing bookkeepers. "If someone gets elected and thought he was going to get rid of any bookkeeper that's doing the job with all the talent and knowledge it takes to do the job, it would be suicidal," he said.

Winslow agreed, noting the unlikelihood that a new Supervisor would take that action, given the complexity and the skills needed to do the job properly.

Murphy said replacement by an incoming Supervisor would be unusual but he or she does have the right to appoint a new confidential secretary and a new bookkeeper and the Town Board only sets the salaries.

Supervisor said the board will have to see if the town has funding for a second full time position.

Guerriero said if a new Supervisor comes in, he can remove the current bookkeeper and appoint their own.

Building Department Director Dave Barton suggested that the Supervisor retain the right to appoint a full-time bookkeeper but the Town Board should also hire another full time Civil Service bookkeeper position just to keep up with the ongoing and growing amount of paperwork that passes through that office. This way Supervisor gets his appointment

## 3. NEW BUSINESS

## 4. PRIVILEGE OF THE FLOOR

## 5. MOTIONS & RESOLUTIONS

**A. RESOLUTION** made by Mazzetti, seconded by Winslow to hire Sarah VonNostrand as Contingent Permanent Receptionist w/Typing for the Buildings Department at \$15.80/hr. effective December 7, 2020 at the recommendation of Building Department Director, David Barton.

**Roll call:** Pizzuto, aye; Winslow, aye; Mazzetti, aye; Auchmoody, Guerriero, aye

**Five ayes carried**

**B. RESOLUTION** made by Auchmoody, seconded by Mazzetti to transfer Alex Cacchio from HMEO at Highway Department to Water/Wastewater Maintenance Worker at the rate of \$22.06 per hour plus longevity effective December 7, 2020 at the request of Adam Litman.

**Roll call:** Pizzuto, aye; Winslow, aye; Mazzetti, aye; Auchmoody, Guerriero, aye

**Five ayes carried**

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**C. MOTION** made by Winslow, seconded by Guerriero to close the Haviland Road Parking lot at the Hudson Valley Rail Trail on Friday, December 11 from 5:30 PM to 8 PM for the Town of Lloyd Events Committee Drive Thru Holiday Light Festival.

**Roll call:** Pizzuto, aye; Winslow, aye; Mazzetti, aye; Auchmoody, Guerriero, aye

**Five ayes carried**

*Mazzetti inquired to Pizzuto, now that you made this budget and this is why I do not vote to receive the tax cut because of all the issues with this budget by which you are Chief Financial officer and responsible for. Am I hearing that this mistake has been corrected?*

*Pizzuto there is not a mistake. When they created this drainage district a number of years ago, there were only a handful of people in it, what they didn't do at the time, since they created a district, they did not create a revenue stream, where Rosinski will have a line item on the tax bill, which they will pay too. So, it has been paid out in general. This year when we did the budget, there was nobody to talk to about this history. The thought was that there was a revenue stream with this so we set it-up like every other district with a revenue stream. There's isn't a revenue stream. Is paid out of in general. This is the last year that, that will happen. When we spoke to our accountant, they should have been done for years, and it hasn't. It will be done next year, where there will be a district and then there will a revenue stream in the tax bill. And that will be corrected. So it wasn't a mistake this year, it wasn't mistake years ago, it just wasn't done the way it should have been done.*

*Mazzetti, the question is unbalanced, submitted it and now that you have to corrected.*

*Winslow, it is everybody's budget.*

*Mazzetti, he is the financial officer.*

*Winslow, we all represent the budget. We all got a copy of the budget, and at the time, if the budget was a problem, anyone of us could have caught it, so you know we are moving forward, somebody caught it, great. We all been accounted for it. Minard and O'Halloran worked hard, Rosinski also worked hard.*

*Mazzetti, did it work out all in the end?*

*Winslow, sure did.*

*Pizzuto, don't turn this into "I got you moment ok." You got the budget. We have it resolved.*

*Winslow, we are a town Board working together on a budget. There shouldn't be no "got you moments". If any one of the councilmen had been told there was a problem with anything on the budget, then they should come forward and let everybody know, as it is our duty as we are getting paid by the town.*

*Mazzetti, Mr. Supervisor, my question to you, is now that this is corrected, are you confident that this final budget you are putting forward, is correct and you have enough funds to support the town as written?*

*Pizzuto, as far as I know, unless there's another trick in there that we didn't see*

*Winslow, Mazzetti, is there anything that you know that we don't know*

*Mazzetti, the only thing that I am hearing about is that he took money out from park and recreations that he is not allow to take? Is that true?*

*Pizzuto, Park and Recreations for what?*

*Mazzetti, the funds that you get for, like if somebody builds a house, the \$2,500 rec fee.*

*Pizzuto, And what did I pay out of Park and Recreations*

*Mazzetti, I heard and I am not saying is correct, I heard that you put that into revenue?*

*Pizzuto, what revenue? I have no idea what you are talking about?*

*Rosinski, Mazzetti those are rec fees, and they come every time a house is built like a subdivision, and obviously Barton can explain that a little bit more, \$2,500 but so I would believe that they consider revenue, from Mountside woods, that are going to continue to build. Didn't you take the \$40,000 out of the budget?*

*Pizzuto, we did. That's correct.*

*Mazzetti, I am glad to see that you corrected. So that was a mistake.*

*Pizzuto, that was corrected a long time ago.*

*Mazzetti, it was still a mistake. An oversight again.*

*Pizzuto, it wasn't a mistake. It was a working progress that budget until we had our*

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*final meeting.*  
*Winslow, there were mistakes on the budget last year too. It is a very big budget and it a very complicated budget; we went into it with a new team and they did a great job. This mistake was something that was easily repaired.*  
*Pizzuto, extended funds to fill the budget cap.*  
*Mazzetti, how did we find this mistake? How did we find this latest \$1,500 mistake? How was it discovered?*  
*Pizzuto, the latest mistake?*  
*Mazzetti, yeah, the \$1,500, how did we find it? How was it brought to your attention?*  
*Rosinski, why don't you answer that question?*  
*Winslow, you obviously know the answer to your question*  
*Mazzetti, I don't know, I don't know*  
*Pizzuto, really?*  
*Winslow, cause really, we all know that you know so it what it is*  
*Rosinski, I will answer the question. Elaine Rivera foiled for the budget. The calculation sheet, and the tax cap formula, which I sent to her because she foiled them. Elaine discovered that Mountain Side Woods was listed as revenue and not money to be raised by taxes, I forwarded it to the Supervisor, and the secretary and the bookkeeper, and they corrected it. They were in contact with Ulster County Finance, and they corrected it, that's how it was discovered.*  
*Winslow, I was also told that three Councilman were told of their error and they not one of them called to tell the Town Supervisor, or O'Halloran or Minard to alert her about the mistake.*  
*Guerriero, I spoke to Minard. So don't say I did.*  
*Winslow, I am asking Guerriero. I was told when I came in on Monday, there has been an error, three Councilman were told about it and that they didn't call. I didn't know about it so it wasn't me. So just saying. It's our honor and duty to make sure if we hear anything that could be possibly wrong with the budget, it's the law, that we come forward immediately.*  
*Mazzetti, you are making accusations.*  
*Winslow, I am not making accusation. I am just clearly telling you that's what I was told.*  
*Mazzetti, the first time I heard about it, was when Pizzuto told me about it this afternoon, when I called him on a different reason,*  
*Winslow, I guess you weren't one of the three Councilmen.*  
*Mazzetti, that is why it's important, that we have stability in that bookkeeping office, and that is why is important is not an appointment.*  
*Pizzuto, that has nothing to do with it.*  
*Winslow, that has nothing to do with it all.*  
*Mazzetti, yeah, it has nothing to do with the person that reported it, the person you had arrested under false pretenses.*  
*Pizzuto, what are you doing? She did not get arrested. You have to stop. What are you doing Mazzetti?*  
*Winslow, I don't think she was arrested. B, she was feeding you information from what I was told. Mazzetti couldn't walk in to Town Hall and ask the bookkeeper the information, instead he had to go through the backdoor*  
*Pizzuto, point of order, I am done with this. Is there any other discussion on D? I need a roll call vote*  
*Winslow, on what?*  
*Pizzuto, on D*  
*Rosinski, I need a roll call: 5 ayes.*  
*Pizzuto, 5 0.*

**D. RESOLUTION** made by Winslow, seconded by Mazzetti to amend the Final 2021 Budget due to error in calculating Mountainside Woods Drainage District with following budget amendments:

		Final Budget	Adjustment	Adj Final Budget
Economic Development – Contractual Exp	1310.4	\$3,000	-\$500	\$2,500
Program for the Aging – Contractual Exp	7310.41	\$7,500	-\$500	\$7,000
Celebrations – Contractual Exp	7440.4	\$12,500	-\$500	\$12,000

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**Roll call:** Pizzuto, aye; Winslow, aye; Mazzetti, aye; Auchmoody, Guerriero, aye

**Five ayes carried**

**E. RESOLUTION** made by Winslow, seconded by Auchmoody

**WHEREAS**, The Town of Lloyd has joined the Keystone Purchasing Network to enable it to purchase apparatus materials, equipment and supplies and to contract for services related to the insulation, maintenance, or repair of those items through the use of contracts let by the United States or any agency thereof; and

**WHEREAS**, The Town has received a proposal from FieldTurf USA, Inc. and Copeland Coating & Sports Surfaces, a division of Crafc0, Inc., to furnish all materials, labor: and

insurance to install for Coat Action Pave Acrylic Color Coating Surface Systems to two (2) newly paved tennis courts and one basketball court at Berean Park, located within the Town and to provide ancillary services and materials related to said installation for a price of \$138,826.00, which pricing is based off the Keystone Purchasing Network pricing; and

**WHEREAS**, the Town feels it is in the best interest of the Town to accept such proposal and enter into an Agreement for the provision of said materials, labor and insurance.

**NOW, THEREFORE**, it is resolved as follows:

The Town Board of the Town of Lloyd hereby accepts and approves the proposal by FieldTurf USA, Inc. and Copeland Coating & Sports Surfaces, a division of Crafc0, Inc., for the provision of materials, labor and insurance as contained therein.

The Supervisor hereby authorized to execute the Agreement in the form attached hereto.

**Roll call:** Pizzuto, aye; Winslow, aye; Mazzetti, aye; Auchmoody, Guerriero, aye

**Five ayes carried**

**MOTION** made by Winslow, seconded by Guerriero to adjourn at 5:45.

**Five ayes carried**

Respectfully submitted,

Wendy D. Rosinski  
Town Clerk